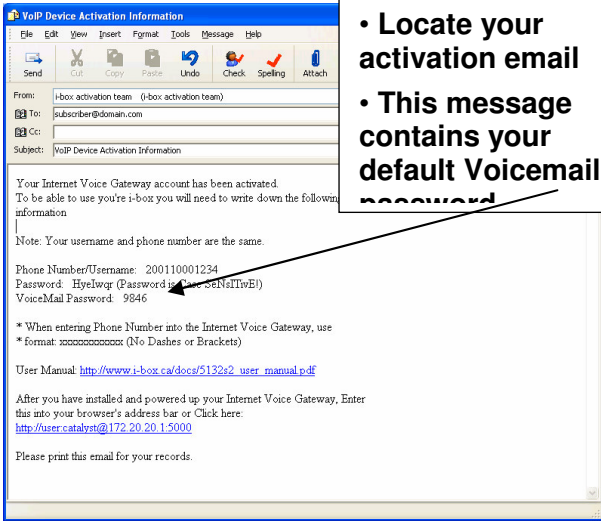


# Voicemail Quick Guide

## Quick Reference Guide

Follow these quick steps to initialize your Voice Mailbox

### 1 Activation E-mail



• Locate your activation email  
• This message contains your default Voicemail password

### 2 Connect to Voicemail

If 'PSTN' is line 'preference' press # to get VOIP dialtone

from your box dial: **\*40# (star, forty, pound)**

❖ Enter voicemail **password**

or from another box dial: **\*42# (star, forty-two, pound)**

❖ Enter **Voip Phone number**, then enter voicemail **password**

NOTE: Your service provider may give you an alternate access number.

### 3 Logged in for the first time

1<sup>st</sup> • Voice prompt will indicate number of new messages...

